

## FET Observation Sheet

Topic	Observation	Yes N/A	Comments / Suggestions
<b>Learning Objectives</b>	Clear and appropriate		
	Clearly conveyed to students		
<b>Planning</b>	Classroom environment was conducive to learning		
	Room arranged in a suitable way		
	Smooth transitions between activities		
	Lesson was well structured and organized		
	Lesson was well paced		
<b>Teaching Activities</b>	Relevant, interesting and motivating		
	Clearly explained and/or well modeled		
	Allowed for differences in student levels		
	Teaching materials were well organized and distributed		
	Students who finished activities early were kept involved in the lesson		
	All activities matched the learning objectives		
	Learning objectives were met		
<b>Co-Teaching (if applicable)</b>	Co-teacher's role was well planned and organized		
	Co-teacher was used effectively		
<b>Teacher Characteristics</b>	Friendly, encouraging and accepting		
	Created and maintained a positive atmosphere		
	Spoke in a clear, comprehensible voice and at an appropriate speed		
	Handwriting was easy to read		
	Appropriately dressed		

<b>Teacher / Student Interaction</b>	Interacted with students in an enthusiastic and positive manner		
	Good techniques for interacting with students of different levels		
	All students were kept actively engaged during all activities		
	Gave students many opportunities to speak		
	Gave students time to think and answer		
	Responded well to students' questions and responses		
	Corrected students' errors appropriately and positively		
<b>Classroom Management</b>	Evidence of effective behavior management system		
	Classroom rules and high expectations of behavior were apparent		
	Used good classroom management techniques (eg. proximity, eye contact, praise)		
<b>Assessment</b>	Lesson ended with an effective review and plenary		
	Learning objectives were clearly assessed		
	Assessment results will be used in planning future lessons		
<b>Homework (if applicable)</b>	Homework activities were well planned		
	Homework content matched and built on the lesson objectives		
	Homework content was appropriate for all levels of students		

**Additional observations, comments and suggestions:**